

Meeting Agenda

November 5, 2020

3:30 p.m.

Zoom Meeting

- I. Call to order**
- II. Speakers who wish to address the Board (three (3) minutes maximum per person)**
- III. Changes to Reopening Plan**
 - a. Resolution #1**
 - b. Resolution #2**
 - c. Resolution #3**
- IV. Discussion of the next board meeting**

COMMUNITY ACADEMY OF PHILADELPHIA
Minutes of a Meeting
of the Board of Trustees
Held November 5, 2020

A meeting of the Board of Trustees (the “Board”) of Community Academy of Philadelphia, a Pennsylvania Charter School, a Pennsylvania non-profit corporation (the “School”), was held by videoconference on Thursday, November 5, 2020. The following Board members were present at the meeting: Wendy Williams, MSW, Vice-Chair of the Board; Marangeli Osoria, BS; Jesus Vasquez, BS-MIS; Candido Silva, Jr.; Stephanie Hernandez, Esq.; TiRease Holmes, MS and MBA; and *ex officio*, non-voting Board member, Alberta P. O’Brien, EdD, Chief Executive Officer (“CEO”) of the School. Also present at the meeting were Joseph H. Proietta, EDM, Founder and President Emeritus; Elizabeth McCluskey, EdD, Chief Academic Officer; Aykema Mabery-Austin, MBA, Chief Financial Officer; and Kianna Acabeo, BS, Executive Assistant to the CEO. Board Chair, Jack FitzSimmons was absent from the meeting but gave board member, Jesus Vasquez, his proxy to vote. Frank Viola, Jr., MA, MPA, Board Treasurer by email and gave his proxy to vote to Ms. Williams, Board Vice-Chair.

Having met a quorum, Ms. Williams (acting Board Chair) called the meeting to order at 3:31 p.m.

As the first order of business, Ms. Williams asked if there were any speakers who wished to address the Board and there were none. Dr. O’Brien stated that Dr. Fitzsimmons called and gave his proxy for all actions to Mr. Vasquez prior to the meeting. Ms. Williams announced that she received a proxy from Mr. Viola. She further stated that the inability of Dr. FitzSimmons and Mr. Viola to get on the video-conference did not affect the quorum.

Second, Dr. O’Brien reminded the Board that the original reopening date for grades K-12 was set to be in November. Some of the students, including those in grades Kindergarten through 2nd, had begun their hybrid instruction schedule. Due to the increasing positivity rate in Philadelphia and recommendations by the Philadelphia Board of Health, Dr. O’Brien presented to the Board Resolution No.1 **attached** hereto and proposed that the School adopt fully virtual instruction for grades K-12 and postpone plans for a hybrid reopening until a later date. Prior to the new start date, the Board shall convene for a brief meeting. Following a brief discussion, January 19th was decided upon as the hybrid reopening date for grades K-12. A motion by Ms. Osoria was duly made and seconded by Mr. Silva, the Board approved Resolution No. 1 by roll-call vote.

Third, Dr. O’Brien presented to the Board Resolution No. 2 **attached** hereto allowing Chief Academic Officer (CAO), Elizabeth McCluskey, to make revisions and updates to the Phased School Reopening Health and Safety Plan and the Emergency Instructional Time Template to reflect the new reopening date and hybrid schedule. As before, parents of the students will make the decision to keep their child(ren) in virtual instruction or a hybrid instruction prior to the new date. Following the discussion of the resolution, upon a motion duly made by Mr. Silva and seconded by Mr. Gomez, the Board approved Resolution No. 2 by roll-call vote.

Next, Dr. O'Brien expressed to the Board her gratitude to all of the faculty and staff for their hard work and dedication to serving the students of the School. She informed the Board that the parents of the students have been very grateful for the School's success during the first two months of this school year. Mr. Vasquez, asked when the last day of school will be for current hybrid students before they go fully cyber. Dr. O'Brien stated that students will be transitioned incrementally. Overall, the last day of the hybrid schedule will be Thursday, November 12th.

Fourth, Ms. Williams asked Dr. O'Brien to discuss Philadelphia Health Commissioner Dr. Thomas Farley's positivity rate metrics. Dr. O'Brien discussed that Philadelphia County Board of Health currently has a positivity rate of 7.8% with an incidence rate per 100,000 residents of 143.7. She explained that the Department of Education (PDE) and the Department of Health (DOH) recommends that schools go fully remote when this is the case. Another indicator to go fully remote is if the positivity rate reaches 10%. The city of Philadelphia was going into its second full week of a "substantial" community transmission rate.

Next, Dr. O'Brien presented to the Board Resolution No. 3 attached hereto regarding temporary school closure due to environmental circumstances such as increasing cases of COVID-19 and/or civil unrest. Board members will be informed of temporary school closures. Following the discussion of the resolution, upon a motion duly made by Ms. Herenandez and seconded by Ms. Holmes, the Board approved Resolution No. 3 by roll-call vote.

Fifth, Ms. Williams directed the Board's attention to the attached Board meeting schedule for the 2020-2021 school year. She proposed to change the date of the next board meeting. The original date was set for December 14th, but she proposed pushing forward the date to December 7th due to the holidays and on-going changes. After review and a short discussion by the Board, upon a motion duly made and seconded, the Board unanimously approved the new date for the next board meeting.

There being no further business to come before the Board, upon a motion duly made and seconded the Board unanimously approved the adjournment of the meeting as of 3:56 p.m.

**COMMUNITY ACADEMY OF PHILADELPHIA CHARTER SCHOOL
BOARD OF SCHOOL DIRECTORS
November 05, 2020**

RESOLUTION: #11-05-20: #1

BE IT RESOLVED, due to the changes in the positivity rate in Philadelphia and recommendations by the Philadelphia Department of Health, the Board of Trustees will change the date for grades K through 12th hybrid instruction to Jan. 19, 2021

Recording of the vote:

Roll Call---	Yea	Nay	Absent	Abstain	Comment
FitzSimmons, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gomez, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hernandez, S.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmes, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Osoria, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Silva Jr., C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vasquez, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Viola Jr., F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Williams, W.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary:

9 Y 0 N 0 Ab 0 Abt

The motion has: ☒ Passed ☐ Failed ☐ Been Tabled

 11/05/20
Alberta P. O'Brien, EdD, CEO, Board Secretary

**COMMUNITY ACADEMY OF PHILADELPHIA CHARTER SCHOOL
BOARD OF SCHOOL TRUSTEES
November 05, 2020**

RESOLUTION: #11-05-20: #2

WHEREAS, the Chief Executive Officer (CEO) is directed to submit to the Pennsylvania Department of Education any updates or changes to the Emergency Instructional Time Template,

WHEREAS, some circumstances and planning measures have shifted in the time since the approval of the Emergency Instructional Time Template and Phased School Reopening Health and Safety Plan.

BE IT RESOLVED, CAP's Board of Trustees gives approval to the Chief Academic Officer (CAO) and CEO to update the hybrid schedule on the Emergency Instructional Time template and update reopening plans as needed while maintaining the required minimum of 180 days and 900/990 hours of instruction.

BE IT FURTHER RESOLVED, the Board of Trustees of CAP approves the School to make non-substantive changes to the Health and Safety Plan to reflect appropriate measures to address the health and safety of students, faculty, and/or the community as well as the learning needs of students.

Recording of the vote:

Roll Call---	Yea	Nay	Absent	Abstain	Comment
FitzSimmons, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gomez, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hernandez, S.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmes, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Osoria, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Silva Jr., C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vasquez, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Viola Jr., F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Williams, W.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary:	<u>9</u> Y	<u>0</u> N	<u>0</u> Ab	<u>0</u> Abt
The motion has:	<u>Passed</u>	<u>Failed</u>	<u>Been Tabled</u>	



Alberta P. O'Brien, EdD, CEO, Board Secretary

11/05/20

**COMMUNITY ACADEMY OF PHILADELPHIA CHARTER SCHOOL
BOARD OF SCHOOL DIRECTORS
November 05, 2020**

RESOLUTION: #11-05-20: #3

WHEREAS, on-going changeability of circumstances related to health and safety due to the COVID-19 pandemic call for versatile decision-making in the best interests of students, staff, and families.

RESOLVED, that the CAP Board of Trustees hereby approves the CEO to make temporary closure decisions dependent on environmental changes within the city.

IN ADDITION, the CEO or her designee will inform the Board Chair of all closures and will inform the Chair within 48 business hours of any closure that exceeds three (3) academic days.

Recording of the vote:

Roll Call---	Yea	Nay	Absent	Abstain	Comment
FitzSimmons, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gomez, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hernandez, S.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmes, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Osoria, M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Silva Jr., C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vasquez, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Viola Jr., F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Williams, W.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Summary: 9 Y 0 N 0 Ab 0 Abt

The motion has: ☒ Passed Failed Been Tabled



Alberta P. O'Brien, EdD, CEO, Board Secretary 11/05/20



Community Academy of Philadelphia
a Pennsylvania Charter School

Board Meeting Schedule
2020-2021

BOARD OF DIRECTORS

1100 East Erie Avenue
Philadelphia, PA 19124

T 215.533.6700

F 215.533.6722

www.communityacademy.org

DATE	TIME	LOCATION
Thursday, August 06, 2020 <i>Addressing emergency matters related to COVID-19**</i>	4:00 p.m.	Virtual
Monday, September 21, 2020 <i>Re-Organization Meeting 2020-2021**</i>	4:00 p.m.	Virtual
Thursday, November 5, 2020 <i>Addressing emergency matters related to COVID-19**</i>	3:30 p.m.	Virtual
Monday, December 14, 2020 Monday, December 7, 2020	4:00 p.m.	Virtual
Monday, February 8, 2021 <i>Board Retreat and Meeting*</i>	12:00 p.m.	Community Academy of Philadelphia Charter School (Board Room)
Monday, March 29, 2021	4:00 p.m.	Community Academy of Philadelphia Charter School (Board Room)
Monday, May 17, 2021 <i>Budget Meeting**</i>	4:00 p.m.	Community Academy of Philadelphia Charter School (Board Room)

All Meetings are located at 1100 E. Erie Ave. Philadelphia, PA 19124;

in the case of school closures or if necessitated for safety, meetings may be held virtually with joining information made available to the public.

*Board Retreat will start at 9:00 a.m. and the Board Meeting will begin at 12:00 noon.

** Major topic of meeting